

**AGENDA FOR THE SPECIAL BOARD MEETING
OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
TO BE HELD TUESDAY, AUGUST 31, 2021
AT THE KEARNS OQUIRRH PARK FITNESS CONFERENCE ROOM
& ELECTRONICALLY VIA TEAMS
5624 S Cougar Ln (4800 W); Kearns, Utah**

Agenda

6:30 PM

1. Call to Order
2. Discussion and Possible Approval of Resolution 08.02 Cancellation of Oquirrh Recreation and Parks District's November 2, 2021 Election and Determining the unopposed declared Candidates to be Elected to the District's Board of Trustees
3. Discussion and Possible Approval of Executive Directors Annual Review - (Possible Closed Meeting)
4. Adjourn

If you are planning to attend this meeting and due to disability, need assistance in understanding or participating in the meeting, please notify the District in advance of the meeting (Chris Johnson at 966-5555 ext. 140) and we will try to provide the assistance necessary. Oquirrh Recreation and Parks District does not discriminate on the basis of race, color, gender, national origin, religion, age, or disability in the employment or the provision of services. This may be an electronic meeting with one of the Trustees and others participating via electronic means.

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

AUGUST 18, 2021

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments – Comments will be limited to 3 Minutes.
3. Approval of Minutes
 - July 21, 2021 – Working Board Meeting
 - July 21, 2021 - Regular Board Meeting
4. Payables, Financials and Accounting
 - Ratification August 4, 2021 Payables
 - Approval of the August 18, 2021 Payables
 - Approval of the July 2021 Financials
5. Oquirrh Recreation and Parks District intends to increase property taxes for 2022 by \$1,021,738 which is an approximate 37% increase. The purpose of the increase is to keep up with inflation, capital improvements, repairs and maintenance, operating and administrative costs.
6. Manager Reports
 - Marketing
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
 - Operations – Membership Report, Accident/Incident Report Summary
7. Executive Director's Report
8. Possible action to approve a merit increase for the Executive Director
9. Adjourn

POSSIBLE CLOSED MEETING

1. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

Kearns Oquirrh Park Fitness Center

Vision

Building healthy individuals, families, and community.

Mission

Our mission is to enhance healthy lifestyles for the community through quality programs, activities, facilities, and education in a safe, fun, and friendly environment.

Values

- K** *Keeping in touch with our community*
- O** *Outstanding programs and staff*
- P** *Pride in what we do*
- F** *Fun activities for all*
- C** *Committed to do everything we can to make your visit a positive experience*

Upcoming Activities/Events

- August 30-September 1 – URPA
- September 11 – Doggy Paddle Day
- September 15 – Board Meeting
- September 20-24 – NRPA
- October 20 – Board Meeting (Budget discussion)

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

July 21, 2021

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments – Comments will be limited to 3 Minutes.
3. Approval of Minutes
 - June 29, 2021 – Working Board Meeting
 - June 29, 2021 - Regular Board Meeting
4. Payables, Financials and Accounting
 - Ratify July 7, 2021 Payables
 - Approval of the July 21, 2021 Payables
 - Approval of the June 2021 Financials
5. Discussion of Parks and Recreation Month Proclamation
6. Manager Reports
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
 - Operations – Membership Report, Accident/Incident Report Summary
 - Marketing

Discussions and possible action regarding 2022 Property Tax Increase
7. Discussion and possible action on Personnel Policy 3.18
8. Executive Director's Report
9. Adjourn

POSSIBLE CLOSED MEETING

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Upcoming Activities/Events

- July 21 – Board Meeting
- July 16 – Friday Night Flicks: Raya and the Last Dragon
- July 19-22 – Utah Long Course Championships Swim Meet
- August 14 – URPA Lifeguard Games
- August 18 – Board Meeting

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

June 29, 2021

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments – Comments will be limited to 3 Minutes.
3. Approval of Minutes
 - May 19, 2021 – Working Board Meeting
 - May 19, 2021 - Regular Board Meeting
4. Payables, Financials and Accounting
 - Ratify June 2, 2021 Payables
 - Ratify June 16, 2021 Payables
 - Approval of the May 2021 Financials
5. Approval and adoption of 2021 Certify Tax Rate – Resolution # 2021-01
6. Discussion and possible action on Personnel Policy 3.18
7. Discussions and possible action regarding 2022 Property Tax Increase
8. Discussion of upcoming Board Election and Chair/Board Position
9. Manager Reports – Written only: Included in Board Packet
10. Executive Director's Report
11. Adjourn

POSSIBLE CLOSED MEETING

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Upcoming Activities/Events

- June 29 – Board Meeting
- July 21 – Board Meeting
- June 25-26 – UTES Long Course Swim Meet
- July 9 – Friday Night Flicks: Sonic the Hedgehog
- July 16 – Friday Night Flicks: Raya and the Last Dragon
- July 19-22 – Utah Long Course Championships Swim Meet
- August 14 – URPA Lifeguard Games
- August 18 – Board Meeting

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

June 16, 2021

Working & Regular Meeting Have Been Canceled

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

POSSIBLE CLOSED MEETING

1. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

Kearns Oquirrh Park Fitness Center

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Upcoming Activities/Events

- May 20 – All Staff Meeting 6pm
- May 20-22 – Utah High School Water Polo State Championships.
- May 25-26 – KYAT Long Course Classic Swim Meet.
- June 4-5 – WFFM Long Course Swim Meet
- June 11-12 – SDAT Long Course Swim Meet
- June 18-20 – USA Water Polo Futures League Championships
- June 25-26 – UTES Long Course Swim Meet
- July 19-22 – Utah Long Course Championships Swim Meet
- August 14 – URPA Lifeguard Games

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

May 19, 2021

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments – Comments will be limited to 3 Minutes.
3. Presentation of the 2020 Audit Report – Rob Wood, HBME, LLC
4. Approval of Minutes
 - April 21, 2021 – Working Board Meeting
 - April 21, 2021 - Regular Board Meeting
5. Payables, Financials and Accounting
 - Ratify May 5, 2021 Payables
 - Approval of the May 19, 2021 Payables
 - Approval of the April 2021 Financials
6. Manager Reports
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
 - Operations – Membership Report, Accident/Incident Report Summary
 - Marketing.
7. Executive Director's Report
8. Adjourn

POSSIBLE CLOSED MEETING

1. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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Upcoming Activities/Events

- May 20 – All Staff Meeting 6pm
- May 20-22 – Utah High School Water Polo State Championships.
- May 25-26 – KYAT Long Course Classic Swim Meet.
- June 4-5 – WFFM Long Course Swim Meet
- June 11-12 – SDAT Long Course Swim Meet
- June 18-20 – USA Water Polo Futures League Championships
- June 25-26 – UTES Long Course Swim Meet
- July 19-22 – Utah Long Course Championships Swim Meet
- August 14 – URPA Lifeguard Games

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

April 21, 2021

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments – Comments will be limited to 3 Minutes.
3. Approval of Minutes
 - March 17, 2021 – Working Board Meeting
 - March 17, 2021 - Regular Board Meeting
4. Payables, Financials and Accounting
 - Ratify April 7, 2021 Payables
 - Approval of the April 21, 2021 Payables
 - Approval of the March 2021. Financials
 - Update on 2020 Audit
5. Discussion and possible action for personnel policy 1.31.2.4 - Purchasing Card Use
6. Discussion and possible action for personnel policy 1.31.2.7 - Reporting Fraud or Abuse of Public Funds
7. Discussion and possible action for personnel policy 1.37.3 - Grievance and Appeal Procedures
8. Manager Reports
 - Marketing
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
 - Operations – Membership Report, Accident/Incident Report Summary
9. Executive Director's Report
10. Adjourn

POSSIBLE CLOSED MEETING

1. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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Upcoming Activities/Events

- May 1-2 - USA Water Polo ODP Mountain Zone Team Training.
- May 15 – All Staff Meeting 9am.
- May 19 – Board Meeting.
- May 20 – All Staff Meeting 6pm.
- May 20-22 – Utah High School Water Polo State Championships.
- May 25-26 – KYAT Long Course Classic Swim Meet.

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

March 17, 2021

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments – Comments will be limited to 3 Minutes.
3. Approval of Minutes
 - February 17, 2021 – Working Board Meeting
 - February 17, 2021 - Regular Board Meeting
4. Payables, Financials and Accounting
 - Ratify March 3, 2021 Payables
 - Approval of the March 17, 2021 Payables
 - Approval of the February 2021. Financials
 - Update on 2020 Audit
 - Fraud Risk Report Status
5. Discussion and possible action for personnel policy 1.12.2.3.1 - Employee Ethics
6. Discussion and possible action for personnel policy 1.31.2.4 - Purchasing Card Use
7. Discussion and possible action for personnel policy 1.31.2.7 - Reporting Fraud or Abuse of Public Funds
8. Perfect Mind Update
9. Manager Reports
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
 - Operations – Membership Report, Accident/Incident Report Summary
 - Marketing
10. Executive Director's Report
11. Adjourn

POSSIBLE CLOSED MEETING

1. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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Upcoming Activities/Events

- March 17 – Board Meeting.
- March 19-20 – High School Water Polo Tournament.
- March 22 – PerfectMind Launch
- April 15-17 – Age Group Water Polo Tournament.
- April 21 – Board Meeting.
- May 1-2 - USA Water Polo ODP Mountain Zone Team Training.
- May 19 – Board Meeting.
- May 20-22 – Utah High School Water Polo State Championships.
- May 25-26 – KYAT Long Course Classic Swim Meet.

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

February 17, 2021

WORKING MEETING

6:15 PM

1. General discussion
2. Future agenda items
3. Discussion of any items listed on the Regular Meeting Agenda - No action will be taken during the Working Meeting.

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments – Comments will be limited to 3 Minutes.
3. Approval of Minutes
 - January 20, 2021 – Working Board Meeting
 - January 20, 2020 - Regular Board Meeting
4. Payables, Financials and Accounting
 - Ratify February 3, 2021 Payables
 - Approval of the February 17, 2021 Payables
 - Approval of the January 2021. Financials
 - Draft of December 2020 Financials
5. Manager Reports
 - Marketing
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
 - Operations – Membership Report, Accident/Incident Report Summary
6. Executive Director's Report
7. Adjourn

POSSIBLE CLOSED MEETING

1. Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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Upcoming Activities/Events

- Month of February – “Commit to be Fit” Challenge
- February 19-20 – UHSAA 6A Swimming Championships.
- February 20 – Tri Series.
- February 26-27 – Spring Battle of the Paddles Tournament.
- March 4-6 – Age Group Water Polo Tournament.
- March 8 – URPA Aquatic Management Retreat.
- March 13 – Tri Series.
- March 13 – USA Water Polo Olympic Development Program (ODP) Clinic.
- March 17 – Board Meeting.
- March 19-20 – High School Water Polo Tournament.
- March 23 – Key staff retreat.
- March 25-27 – Age Group Water Polo Tournament.
- April 15-17 – Age Group Water Polo Tournament.
- April 21 – Board Meeting.
- April 23-24 – WFFM Long Course Invitational Swim Meet.
- May 1-2 - USA Water Polo ODP Mountain Zone Team Training.
- May 19 – Board Meeting.
- May 20-22 – Utah High School Water Polo State Championships.
- May 25-26 – KYAT Long Course Classic Swim Meet.

OQUIRRH RECREATION AND PARKS DISTRICT

MEETING OF THE BOARD OF TRUSTEES

The Element Event Center

5658 S Cougar Ln (4800 W), Kearns, Utah

January 20, 2021

WORKING MEETING

6:15 PM

1. Discussion of Operational Issues
2. Future agenda items
3. Presentation by GreenPlay llc regarding Resource Allocation and Cost Recovery Services
4. Discussion of any Items Listed on the Regular Meeting Agenda - No Action will be taken during the Working Meeting

REGULAR MEETING

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Presentation of the Salt Lake County Firefighters
4. Approval of Minutes
 - December 2, 2020 – Working Board Meeting
 - December 2, 2020 - Regular Board Meeting
5. Payables and Financials
 - Ratify December 16, 2020 Payables
 - Ratify January 7, 2021 Payables
 - Approval of the January 20, 2021 Payables
 - Approval of the November 2020 Financials
 - Draft of December 2020 Financials
6. Manager Reports
 - Operations – Membership Report, Accident/Incident Report Summary
 - Accounting
 - Marketing
 - Facilities
 - Recreation
 - Aquatics Report – Attendance Report
7. Discussion and possible action regarding the appointing of a Clerk and Treasurer per Utah Code (see Board Packet for page 4 from the Little Manual for Local and Special Service Districts).
8. Discussion of the Friends of Oquirrh Recreation and Parks District
9. Executive Director's Report
10. Adjourn

CLOSED MEETING

If you are planning to attend this meeting and due to disability, need assistance in understanding or participating in the meeting, please notify the District in advance of the meeting (Chris Johnson at 801-966-5555 ext. 140) and we will try to provide the assistance necessary. Oquirrh Recreation and Parks District does not discriminate on the basis of race, color, gender, national origin, religion, age, or disability in the employment or the provision of services. This may be an electronic meeting with one of the Trustees participating via electronic means.

8:00 PM

1. Discussion of Personnel Matters

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

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Upcoming Activities/Events

January 21	Copper Hills, Bingham at Kearns Swim Meet
January 22-23	WFFM Meet, Friday 3:30-9:00 PM, Sat. 12:00-5:00 PM
January 26	Brighton at Kearns Swim Meet
February 5	Region 2 Swim Meet
February 6	Region 3 Swim Meet
February 17	Board Meeting
February 20	Indoor Tri Series
February 18-20	Water Polo Tournament
February 26-27	Spring Battle of the Paddles Tournament
March 13	Indoor Tri Series
March 17	Board Meeting